



Herricks Public Schools Board of Education

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Regular Meeting ~ Agenda ~

Thursday, February 13, 2020

7:30 PM

Herricks Middle School

I Call to Order

II Executive Session

III Meeting Reconvened

IV Pledge of Allegiance

V Announcements and Correspondence

VI Questions or Comments from the Public

This is the time period designed for the public to address the Board. Please limit your questions or comments to three minutes per person. Guidelines include the following:

- The Board of Education will listen to comments and input from the public. Debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- The person posing a question or comment should state their name.*
- Only residents and employees of the District may pose questions or comments.*

VII Recommended Actions - Routine Business

A Approval of Minutes

1 Minutes - January 30, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 30, 2020 Minutes.

B Approval of Personnel Report

1 Personnel Report - February 13, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the February 13, 2020

Personnel Report.

C Acceptance of Report of Committee on Special Education

1 Report of Committee on Special Education - February 13, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the February 13, 2020 Report of Committee on Special Education.

D Approval of Transfer Report

1 Transfer Report - February 13, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the February 13, 2020 Transfer Report.

E Approval of Treasurer's Report

1 Treasurer's Report - November 2019

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 2019 Treasurer's Report.

F Approval of Warrants

1 Warrants - February 13, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 66 through 72

Trust & Agency Schedule: 21 through 23

G Acceptance of Business Reports

1 Business Reports - February 13, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through November 2019

Budget Transfer November 2019

Revenue Status through November 2019

System Audit Analysis November 2019

Trial Balance through November 2019

Cash Flow through November 2019

VIII Audit Committee: Review of Single Audit Report from R.S. Abrams & Co., LLP - Year Ending June 30, 2019

IX Proposed Middle School Enhanced Schedule Presentation by Brian McConaghy, Principal of Herricks Middle School

X Recommended Actions - New Business

A Approval of Memorandum of Agreement Between the Herricks U.F.S.D. and the Herricks Teachers' Association (HTA) - Teaching Assistant Unit

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, the 2014-2019 labor agreement between the Herricks Union Free School District and the Herricks Teachers Association (Teaching Assistant Unit) expired on June 30, 2019;

Whereas, representatives of the respective parties have engaged in negotiations for a successor agreement to the expired labor agreement; and

Whereas, the representatives of the District and the Union reached an agreement that has been memorialized in a Memorandum of Agreement dated January 15, 2020, which Memorandum of Agreement has been reviewed by the Board of Education.

Now Therefore, Be It Resolved, that the Board of Education herewith approves the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Memorandum of Agreement; and,

Be It Further Resolved, that the Superintendent of Schools is hereby authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement on behalf of the Board of Education.

B Acceptance of Single Audit Report from R.S. Abrams and Company

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Single Audit Report by R.S. Abrams & Co., LLP, for the school year ended June 30, 2019.

Note: RS Abrams, as part of their annual external audit, reviewed the Grants received by the District separate from the audit of all other funds.

C Acceptance of Revised Schedule of Events for the 2020-21 Election of Trustees & Budget Vote

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the revised Schedule of Events.

D Approval of Consultants for Writers' Retreat at Hofstra University

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board

of Education hereby approves consultants to host our annual Writers' Retreat at Hofstra University during the month of March 2020 for a combined total fee of \$2,150.00. They are as follows:

Crystal Hana Kim (Fiction)
Karissa Chen (Fiction)
Jason Koo (Poetry)
Adeeba Talukder (Poetry)
Haig Chahinian (Nonfiction)
Mira Jacob (Nonfiction)

Note: The fee for the consultants will be paid from the Herricks Community Fund Mini Grants and the ESP fund.

E Approval of Professional Development Workshop

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves The Institute for Social and Emotional Learning, 325 Sharon Park Drive, Suite 845, Menlo Park, CA 94025, to facilitate a professional development workshop at Buckley Country Day School, 2 IU Willets Road, Roslyn, NY 11576 during the 2019-2020 school year for a fee of \$3,000.00.

Note: The Every Student Succeeds Act (ESSA) provides services to public and private school children, teachers and parents. Buckley Country Day School, as a private school located within our district's geographic catchment area, is eligible for federal education services under one or more ESSA-funded programs to receive Title grant monies. Buckley Country Day School has elected to receive their Title II, Part A allocation. These grant funds are designed to support effective instruction. Buckley Country Day School will use their 2019-2020 Title II, Part A allocation to bring in The Institute for Social and Emotional Learning to conduct training for staff to build humanity and empathy in their teaching practice.

F Approval of Consultant

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Steven Pinto, LMHC, 17 East Carver Street, Huntington, NY 11742, will facilitate a workshop that will provide district administrators with important self-care and wellness strategies including information about compassion, resiliency, and stress management. The 60- minute session will take place on February 26, 2020. The total cost is \$995.00.

Note: Mr. Pinto has provided numerous workshops to Herricks staff members and parents on topics related to mental health and wellness.

G Approval of Consultant

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Party Art Studio, 41 Commonwealth Blvd., Floral Park, NY 11001, for art classes with Kindergarten students at Searingtown Elementary School on March 2, 2020 for a fee of \$550.00.

Note: Party Art Studio provides a creative outlet for children to express their thoughts and emotions. All classes are age appropriate and designed with the developmental ability of children in mind. Children explore elements of art, art history and tools for artists.

H Approval of Professional Development Consultant

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves McGraw Hill, PO Box 182605, Columbus, OH 43218, to facilitate a Reading Wonders professional development webinar at Henry Viscardi School, 201 IU Willets Road, Albertson, NY 11507 during the 2019-2020 school year for a fee of \$1,500.00.

Note: The Every Student Succeeds Act (ESSA) provides services to public and private school children, teachers and parents. Henry Viscardi School, as a private school located within our district's geographic catchment area, is eligible for federal education services under one or more ESSA-funded programs to receive Title grant monies. Henry Viscardi School has elected to receive their Title II, Part A allocation. These grant funds are designed to support effective instruction. Henry Viscardi School will use their 2019-2020 Title II, Part A allocation to conduct a Reading Wonders professional development webinar to all special education teachers in grades K-6 on the Reading Wonders digital and cross platform technology.

I Approval of Consultants for STAC Program

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following consultants to run workshops during the Spring for the 2019-20 school year, for Student Television Arts Company (STAC) Program at Herricks High School:

Robin Porter (Native American Sculpture)
4902 21st Street, Apt. 3G
Long Island City, NY 11101

Kerry Prep (Songwriting)
34 Walnut Place
Huntington, NY 11743

Grace Kwan Seghini (Dance)
25-21 36th Avenue
Long Island City, NY 11106

B.A. Van Sise (Photography)
4902 21st Street
Long Island City, NY 11101

Meghan Maureen Williams (Puppetry)
254 Windsor Place, #2
Brooklyn, NY 11215

Sawandi Wilson (Acting)
15 Marilyn Lane
Westbury, NY 11590

Note: No workshop will last beyond five sessions at a rate of \$180.00 per session, for a maximum amount of no more than \$900.00 per instructor.

J Award of Long Island School Nutrition Directors Association Cooperative Bids for Smallwares & Large Equipment

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the bids for Smallwares & Large Equipment to the lowest,

responsible bidders meeting all specifications and submitting the lowest prices as noted below and on the attached bid award letters.

Bid	Vendor	Contract Period
Smallwares RFP# 415	J&F Supplies Sam Tell Companies WB Mason TriMark Strategic Bar Boy Products Deli Design INC	2/1/20 - 1/31/21
Large Equipment RFP# 417	Sam Tell Companies Douglas Equipment J & F Supplies TriMark Strategic Bar Boy Products Deli Design Inc.	2/1/20 - 1/31/21

Note: In accordance with the provisions of New York Municipal Law §103 (1), legal notices were published and sealed bids were publicly opened and read aloud as indicated on the attached bid award letters.

K Approval of Agreement Between Herricks U.F.S.D. and Stony Brook University - ACE Program

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with Herricks U.F.S.D. and Stony Brook University – ACE Program, 118 Fine Arts Loop, Stony Brook, NY 11794, for the 2019-2020 school year.

Be It Further Resolved: that the Superintendent of Schools and the High School Principal be authorized to execute the agreement on behalf of the Board of Education upon District Attorney's approval.

Note: This program allows qualified Herricks High School students an opportunity to enroll in a college bearing course at Stony Brook University while concurrently enrolled in Herricks U.F.S.D. This will apply to News Literacy, World Language Level 4/4H and 5/5H elective courses offered at Herricks High School. There is no cost to the District.

L Approval of Agreement between Herricks UFSD and National Inventors Hall of Fame ("Camp Invention")

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves as agreement between the Herricks UFSD and National Hall of Fame, 3701 Highland Park NW, Canton, OH 44720 to run two educational programs for district students. The programs will meet a both Herricks Middle School and Searingtown Elementary School from June 29, 2020 through July 2, 2020, as per the terms of the agreement.

Be It Further Resolved: that the Board of Education hereby approves the National Inventors Hall of Fame agreement attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

M Approval of Agreement Between Herricks UFSD and YMCA of Long Island, Inc.

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement between the Herricks UFSD and YMCA of Long Island, Inc., 125 Dosoris Lane, Glen Cove, NY 11542 to operate a summer program for students of the Herricks School District for the Summer of 2020 as per the terms of the agreement. The program dates are July 6-August 7, 2020.

Be It Further Resolved: that the President of the Board of Education be authorized to sign the agreement on behalf of the Board of Education.

N Approval of Summer Art Program 2020 - Fees and Salaries

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following fees and salaries for the 2020 Summer Art Program.

Fees: \$120/per student

Supplies: \$600

Salaries:	Director/Lead Teacher	\$81.58/hour up to 16 hours	\$1,305.28
	Teacher	\$45.00/hour up to 16 hours	\$ 720.00
	Teacher Aide	\$20.96/hour up to 12 hours	\$ 251.52

Note: The Herricks Summer Art Program is a one-week art enrichment program for Herricks students. Each day students will learn about all types of art and techniques while creating their own masterpieces. Registration is open to all students entering grades 1 through 5. Summer program dates are June 29-July 2, 2020 (Independence Day on Friday, July 3rd must be observed).

O Approval of Summer Music Program 2020 - Fees and Salaries

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following fees and salaries for the 2020 Summer Music Program as follows:

Fees:	1 st child in family	\$325
	2 nd child	\$320
	3 rd child	\$305

Salaries:	Director	\$4,400
	Teachers	\$2,700
	Counselors	\$ 875

Note: The Summer Music Program has been a staple at Herricks since its

inception in 2010. The program provides enrichment for our music students entering grades 4-9. The students perform, create and explore music. Summer program dates are July 6 – July 31, 2020. The program will be held at Herricks High School due to anticipated construction at the Middle School during the time of the program. This program does not require any district funding beyond the fees collected.

P Approval of Trip to Compete in the International Science & Engineering Fair (LISEF) and the New York State Science and Engineering Fair (NYSSEF)

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a trip for students to compete in the International Science & Engineering Fair and the New York State Science and Engineering Fair, in Anaheim, CA, from Saturday, May 9, 2020 and return on Friday, May 15, 2020, at a fee of \$4,182.00 per chaperone for transportation, meals and accommodations with a maximum of two chaperones. The student(s) will be missing five days of school.

Note: The Intel International Science and Engineering Fair and the New York State Science and Engineering Fair pay for the student(s). The District pays for the chaperone(s). This is a very prestigious international pre-college science competition. Students showcase their independent research and compete for more than four million dollars in awards.

Q Approval of Special Education Contract

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following 2019-20 Tuition contract for students with special needs:

1. Henry Viscardi School

Note: This contract has been approved by the School District Attorney.

R Acceptance of Donation from SEPTA

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a monetary donation in the amount of \$1,500.00 from SEPTA, 999 Herricks Road, New Hyde Park, NY 11040. Each of the following schools will be given \$250.00 to be used for special education purposes:

Center Street Elementary School
Denton Avenue Elementary School
Searingtown Elementary School
Herricks Middle School
Herricks High School
Shelter Rock Academy

S Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board

of Education hereby approves the disposal of the following property from the High School Fitness Center:

NordicTrack Elliptical Machine Audio Strider 990
Serial #W25C13876

Tuff Stuff Leg Press
Serial #195-122298
Asset Tag #1001110

Landice Treadmill
Serial #02295

Note: This equipment is obsolete and beyond repair.

T Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Center Street School Kitchen

2 Door Traulsen Refrigerator
Asset Tag # 1001994
Model # G20019
Serial #T045530J00

Note: This refrigerator is obsolete and beyond repair.

U Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Community Center, Adult Day Care Room #114.

Whirlpool Limited Series Refrigerator
Asset Tag #000042
Model #ET20NKXSN10
Serial #S84416466

Note: This refrigerator is obsolete and beyond repair.

XI Questions or Comments from the Public

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- The Board of Education will listen to comments and input from the public. Debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*

- *The person posing a question or comment should state their name.*
- *Only residents and employees of the District may pose questions or comments.*

XII New Business and Future Agenda Items

XIII Future Business - Meetings are held at 7:30 PM unless otherwise noted

February 27, 2020	Community Center	Regular & Budget Meeting #1
March 12, 2020	Community Center	Regular & Budget Meeting #2
March 26, 2020	Community Center	Regular & Budget Meeting #3
April 2, 2020	Community Center	Regular & Budget Meeting #4 & <i>Budget Adoption</i>
April 21, 2020 – <i>Tuesday</i>	Community Center	Regular and BOCES <i>Hearing</i>

Note: While the Board will make every attempt to adhere to the above schedule, it is possible that urgent business, of which the board is not currently aware, could force a postponement of any topic. Agenda items can be confirmed by checking the individual meeting agenda, which is posted in each of our schools and on the Herricks website, or by calling Betty Ann at 305-8901.

XIV Adjournment